

# Key Check Out Policy

Keys Check out Times are as follows:

**\*\*Monday Thru Friday 9:00am to 4:00pm**

**The keys will be due back by 5:00pm the same day! Keys can not be kept overnight.**

**\*\*Saturday From 10:00am to 3:00pm (during daylight savings time March – October and 10:00 am to 1:00 pm November - February)**

**The keys will be due back by 4:00pm (during daylight savings time March – October) and 1:00 pm (November - February) the same day**

**they are checked out!**

**Keys can not be kept overnight.**

**\*\*When coming to check out keys you will need to bring a**

**\*\*\*\$20.00 Cash Refundable Key Deposit and**

**\*\*\*Photo ID.**